

Managing Your Payment Methods

This section shows you how to manage the payment methods associated with your online giving. You learn how to do the following:

- Change a payment method
- Delete a payment method that you no longer want to use
- Reinstate an expired credit card. and update one that is due to expire.

Note

You can use only those payment methods allowed by your church.

Changing a Payment Method

At any time, you can change how you want to pay for a gift. Changing a payment method will not stop the payment for a transaction that is in process. Only future scheduled payments are discontinued.


1. On your Home page or from the **Manage My Account** link, select **My Payment Methods**.

The **Manage My Payment Methods** page (Figure 6 on page 13) is displayed.

2. Depending on the type of payment method you want to change, select the **My Credit Cards** or **My Bank Accounts** tab.
3. Select the **Edit** link and then update the account information as needed.

Note

See “Credit Card Account Fields” on page 17 if you have questions about required credit card information. See “Bank Account Fields” on page 18 if you have questions about required bank account information.

4. Click  to save your changes.

Your payment method is now changed.