

**St. Joan of Arc  
Pastoral Council Meeting Minutes  
January 28, 2014**

**In Attendance:** Jackie Abel, Pete Bowman, Tom DeAngelis, Brian Deiling, Jamie Gill, Denise Grudi, Dr. Mortel, Pat Mooney, Andrea Neves, Susan Petrina, John Phillippy, Father Rothan, Martha Rupert, Father Wayne

**Absent:** Connie Egan, Sister Eileen, Beth Klahre

**Opening Prayer & Meeting Minutes Approval**

Father Rothan read a scripture passage from the prophet Jeremiah, chapter 20.

The meeting minutes from November 2013 were approved with noted changes. Pete Bowman motioned to approve the minutes with the noted changes. Susan Petrina seconded the motion.

**Council Officer Elections**

The following nominations were presented:

President:	John Phillippy
Vice President:	Pete Bowman, Brian Deiling
Secretary:	Martha Rupert

Pete Bowman graciously declined the nomination for Vice President. Pat Mooney motioned to vote for council positions by “show of hand”. Separate votes for each position were called with a majority vote for those nominated. John, Brian and Martha accepted the respective positions they were nominated for.

**Growing Into Christ**

**Parish and Program Updates**

Neighborhood Christian Community (NCC) - Father Rothan read a letter to the council members that he drafted outlining the path forward concerning this ministry. The letter will be published in the bulletin and will also be a topic for a homily at Sunday Mass sometime in the future. The letter will be emailed to council members to review and to provide feedback directly to Father Rothan. Jackie Abel and Pat Mooney will work on outlining a structure for those aspects of the ministry to be continued which will then need a “point person” to continue the effort.

Church Air-conditioning - Re “chillers”. An engineering study will be completed to repair the AC per the requirements of the structure.

Canopies - A quote will be solicited to add a canopy to the other Glen Avenue entrance.

Wings and Things - Successful evening overall. The only negative responses were based on the age exclusion.

Breakfast in Bethlehem - Another successful event. Both sessions sold out.

Advent Series - Overall positive responses. A “good crowd” for the 3 evening programs.

### **Capital Campaign (CC)**

Jackie Abel provided a status update. Phase I of the CC is scheduled to end February 2014. Father Rothan has had some preliminary discussions with Dr. Barbara Hasson concerning what would be included in a Phase II CC. Phase II would need to reestablish priorities as the original plan is 7 years old. Original estimates may no longer be valid and which projects to address should be revisited.

Phase I of the CC addressed the “physical needs” of the parish. During the fall of 2014, the pastoral staff will communicate to the parishioners how these needs are now being met. John Phillippy suggested that this communication could be used as a “springboard” to go out to the parish with the needs assessment for Phase II of the CC.

### **Stewardship and Development**

Tom DeAngelis commented that the committee would use Fall 2014 as the timeframe to develop the next phase of the Capital Campaign (CC) and what the needs would be. 2013 accomplishments include Director for Stewardship and Development position; Jackie Abel. Goals for 2014 to include the development and implementation of the Communications ministry; Jackie Abel to lead the development effort. Focus on planned giving, completion of Phase I of CC and ongoing development of “contribution” database.

### **Liturgy and Worship**

Susan Petrina noted that commission membership has dwindled. The group will continue to work with members of the Faith and Formation commission.

### **Pastoral Care and Outreach**

Deacon Mortel distributed the draft of a letter encouraging parishioners with disabilities to contact the pastoral staff to work with them on how best to involve them in parish life. The memo will be emailed to Pastoral Council members for review. Members are to respond directly to Deacon Mortel with comments. Pat Mooney suggested that parishioners with disabilities could be identified by indicating this on forms that are completed by new parishioners.

The development of a Ministry of Hospitality was mentioned. This ministry would overlap 2 commissions: Liturgy and Worship - certain functions currently performed by ushers and/or greeters, with new emphasis on those with disabilities and Pastoral Care and Outreach - certain functions formerly provided by the NCC. Deacon Mortel proposed that this new ministry would be “housed” under Pastoral Care and Outreach with the cooperation and input from the Liturgy and Worship and Faith and Evangelization commissions. Deacon requested a vote by “show of hands” to move forward with this plan for the commissions to work together to form this ministry. A majority vote approved this measure.

### **Community Life**

Summer festival dates established: June 19, 20 and 21.

## **Other**

### **Lenten Soup and Stations**

Pat Mooney to coordinate the groups providing the food for the series. Pat to schedule a meeting with the CCW, Parish Outreach, LifeTeen (John Triscik).

### **Next meeting**

Date: Tuesday, March 25, 2014

Time: 7pm

Place: SJA School Library

Agenda: Review commission goals for 2014

Council members to reflect on Phase II of the Capital Campaign and offer proposals of what the needs would be.

Father Wayne offered the closing prayer.