

**St. Joan of Arc  
Pastoral Council Meeting Minutes  
January 11, 2016**

**In Attendance:** Pete Bowman, Tom DeAngelis, Brian Deiling, Sr. Eileen, Michael Milunic, Pat Mooney, John Phillippy, Martha Rupert, Fr. Sahd, Fr. Al Sceski, Diane Sheehan, Karen Willey, Crystal Wright, Carol Yakstis

**Absent:** Alexis Horstman, Andrea Neves, Chuck Stickler

**Opening Prayer**

Fr. Al opened the meeting with a prayer.

**Agenda Items**

**Pastoral Council Membership**

*Recommended Changes to Membership Terms* - J. Phillippy presented the following proposal. New members will have “staggered” terms to minimize the effect of multiple members rotating off of the council at the same time. As there are six (6) new members, the terms will be as follows: two (2) members for each of 1, 2 and 3 year terms. New members will serve their first term (1, 2 or 3 years) followed immediately by a second term of three (3) years, with the approval of the pastor. All council members will have their term end date adjusted to coincide with the parish fiscal year (July 1-June 30). New council members, as well as those in their first term, will have their first and second term end dates adjusted. Council members in their second term will have their second term end dates adjusted. All council members present were in agreement with the proposed changes. Terms of service (i.e. staggered start date, alignment with parish fiscal year, etc.) on Pastoral Council may be adjusted per the direction of the pastor and/or Pastoral Council.

Via a random drawing, length of service is as follows for the new council members:

Alexis Horstman\*, Term 1, two (2) years  
Michael Milunic, Term 1, three (3) years  
Diane Sheehan, Term 1, two (2) years  
Chuck Stickler\*, Term 1, three (3) years  
Crystal Wright, Term 1, one (1) year  
Carol Yakstis, Term 1, one (1) year

\* Absent from meeting. Length of service determined by random selection of remaining two options of two (2) and three (3) years.

J. Phillippy to update the council members term start/end date spreadsheet and distribute the updated spreadsheet.

*Officer Roles Needing Filled in FY'17* - J. Phillippy noted the three positions of President, Vice President and Secretary along with a brief description of each position. The process for electing officers of the SJA Pastoral Council will follow the guidelines used in the past. Pastoral Council members are to submit nominations, including self-nominations, to the President (J. Phillippy) via email prior to the March 15, 2016 meeting. Nominations are to include the position the person is

being nominated for. New council members are eligible to nominate as well as to hold office on Pastoral Council. Pastoral Council members present at the March 2016 meeting will elect the officers for the FY'17.

### **Growing Into Christ Commission - Goals**

J. Phillippy distributed the goals/objectives templates completed by Deacon Mortel for the four (4) commissions: Evangelization & Faith Formation, Liturgy & Worship, Stewardship & Development and Community Life. Fr. Al reviewed the templates with the suggestion that the chairs/co-chairs of the commissions modify the information, if needed, to provide additional detail. (Two (2) commissions are currently without a chair/co-chair: Evangelization & Faith Formation and Liturgy & Worship.) M. Rupert will update the goals/objectives document for the Pastoral Care & Outreach Commission to reflect the new template.

To assure the digital files are maintained, M. Rupert to request the files from Deacon Mortel and to distribute said files to the respective chairs/co-chairs of the commissions. As the documents are updated, they will be posted on the parish website.

In further discussion, Fr. Al proposed to keep the commission structure, as it currently exists, through the FY'17. Fr. Al views the role of Pastoral Council members and that of the chairs/co-chairs of the commissions as separate and that the leadership of the respective commissions is not necessarily comprised of Pastoral Council members. He proposes to meet with commission leadership in the intervening months of Pastoral Council meetings and have the chairs/co-chairs provide a report directly to Pastoral Council a minimum one time per year. Fr. Al is expecting to fill the vacant chair/co-chair positions prior to the March 2016 meeting.

### **Open Discussion - Parish Needs**

Fr. Al commented that the parish completed the purchase of the residential property located directly behind the convent (North). Minimal renovations to the house are needed in order to accommodate the move-in of the sisters. Once the sisters have moved, the parish will begin to look at renovations to the convent for use as office/open space for the parish. When this renovation is complete and the parish offices are relocated, the current parish office space will be used for school purposes.

The SJA school building is 75 years old. The current/future needs of the school suggest a new facility as renovating the building would not be a sound financial investment. The advantages of a new facility include: the school being completely contained (no satellite classrooms, no trailers, etc.), larger classrooms to accommodate increased enrollment, two (2) levels above ground for classrooms and adequate classroom space to accommodate REP. Fr. Al will be gathering input from the School Administration, School Board, Finance Council and Pastoral Council on this initiative. Fr. Al commented that communicating this proposal to smaller parish groups would be an opportune way to initiate dialogue among parishioners.

## **Next Meeting**

Date: March 15, 2016

Time: 7pm

Place: SJA School Library

Fr. Sahd closed the meeting with a prayer.