

# St. Joan of Arc Pastoral Council

## *January 29, 2013 Meeting Minutes*

**In attendance:** Father Rothan, Father Wayne, Connie Egan, Martha Rupert, Tom DeAngelis, Pat Mooney, Susan Susi, Brian Deiling, Pete Bowman, Sister Eileen, Susan Petrina, Beth Klahre, John Phillippy, Denise Grudi  
Absent: Jami Gill

Father Rothan opened the meeting with a scripture reading from Luke followed by a video of Jodi DePiazza, Jason McElwain and Susan Boyle. Give a gift: Encourage someone.

The November meeting minutes were reviewed and approved with a change from the word *missals* to *hymnals*.

Election of 2013 Council Officers was held with the following successfully elected Council Members:

Pat Mooney elected as President  
John Phillippy elected as Vice President with possible future succession to President  
Beth Klahre elected as Scribe  
Martha Rupert will succeed Beth Klahre as Secretary in January 2014

Service is January 2013 to December 2014.

### **Update on the Capital Campaign**

Father Rothan provided the following update on the Capital Campaign:

- 700 families donated to date; 2000 have not yet donated
- \$1,087,000 has been pledged
- An upcoming bulletin will have a general schedule of the work
  - Stained glass windows will be repaired, one window every year for the next ten years to smooth out the expense
  - Plastering to smooth walls is being completed prior to painting
  - Painting is in progress
  - Cleaning of exterior and sealing is completed
  - Gutter and downspouts replacements are in progress
  - Confessional and handicap bathroom is targeted for late March
  - Pews are removed and floors will be cleaned

### **Update on Parish Budget**

Father Rothan provided an update on the Parish Budget:

- 1% of the 27% given to the school will be put in a fund for school maintenance

- Additional work is required for our school building (rusted pipes, etc)
- The Council agreed to eliminate the Christmas candy and calendars for parish volunteers to save funds. The volunteer dinner will still be held annually.
- The School needs security cameras

### **Other Topics**

- John Curley will retire at the end of year. Father Rothan is looking for recommendations for his successor. The position is part-time at 25 hours per week. Position requirements include accounting software knowledge. It is highly desired to have one seamless tool between the parish and school for finances. The new hire will apprentice with John for 6 months.
- Father Rothan receives many requests from Parishioners' college students asking for money for mission trips. Letters typically come in the fall, summer and again prior to spring break. Father received 10 requests in 2011 and 17 requests in 2012. Suggestions for raising funds for these students included:
  - A general fundraiser which divides the money between all requestors
  - Requestors "apply" for scholarship based on our provided, written requirements
  - Take special/second collections
  - Requestors will speak at mass and request donations
  - We should also consider funding trips for our parish youth who can not afford to pay on their own

Next Steps: Father Rothan will talk to Deacon Mortel and see which Commission this may fit under to develop a recommendation for review by the Pastoral Parish Council at the next meeting.

- The new hymnals were donated by a generous parishioner who has also funded shipment of 70 boxes of the old hymnals to our sister parish. Thank you to the many people **who** came out to help pack the books.
- A council member requested that we consider Children's Envelopes as we had in the past. We would need volunteers to open envelopes / take the coins to the bank for counting.
- Father Chuks is retiring and will be in residence at SJA. Welcome back!
- Wednesday weekly mass at Noon at the Med Center in chapel has started.
- St. Joan of Arc Church might service the Gap in the future since we will have 4 priests.
- **Lenten Appeal**

St. Joan of Arc's assessment for 2013 is \$228,900, up \$900 from last year. Father Rothan is looking for someone to lead our Lenten appeal. Email recommendations to Father Rothan. The responsibilities for the role span 4 weekends and include announcement from the pulpit, bulletin articles, mailings, answering questions after mass. in-pew donation cards, information about donating through the Diocesan website and follow-ups with those who did not send back the Lenten Appeal envelope. The entire process takes approximately 2 months.

***Growing Into Christ***

Commission Retreat dates will be determined by Fr. Rothan. Retreats will be held by Commission Groups:

- Liturgy and Worship with Evangelization and Faith Formation
- Community Life with Pastoral Care and Outreach
- Stewardship and Development with Finance Council

**Next meeting: Tuesday April 2 at 7pm Library**

**Father Rothan offered the closing prayer. The meeting was adjourned.**

**Respectfully submitted,**

**Beth Klahre**