

St. Joan of Arc Pastoral Council
Meeting Minutes version 2
Prepared by Michael Milunic
7PM, Tuesday, November 21, 2017
Rossello Room

Present: Cottonaro, J Creswell, D Milunic, M Phillippy, J Sheehan, D Schupper, A Willey, K Wright, C Yakstis, C Fr. Sceski Sr. Eileen	Absent: Deiling, B Grutza, R Stickler, C
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Opening Prayer offered (7:00):

Offering of Precious Blood at Holy Mass (7:03):

- M Milunic inquired about the Precious Blood being offered at one particular Mass each weekend.
- Fr. Sceski communicated the following changes:
 - Following the 2nd Sunday after Easter there will be 3 Extraordinary Ministers per Mass
 - The Precious Blood will then be offered at the 5:15 Mass.

Summer 2018 Mass Schedule – Fr. Sceski:

- Summer Sunday Morning Masses will be scheduled at 7:30, 9:30, and 11:30 as opposed to the present 7:30, 9:00, 10:30, and 12 noon.

Event Parking Signage:

- M Milunic inquired whether the parish could benefit from sidewalk signs during Christmas and Easter which would designate No Parking, Drop Off Areas, and a reserved lot for people with limited mobility
- Fr. Sceski asked M Milunic to see if the Knights of Columbus would utilize those signs based on their experience with event parking. He also said Maint. Dir. Matt Dunkle could acquire the signage

Vestibule Upkeep:

- M Milunic suggested improvements to the entrance of the Church to make it more welcoming to visitors and parishioners alike. Fr. Sceski requested an email to pursue the discussion.

Parish Security Procedures (7:15):

- C Yakstis inquired about security procedures during Masses.
- Council members indicated other churches employ the following:
 - Plain clothes off duty officers, trained and vigilant ushers, trained and vigilant parishioners, security alert buttons, security cameras
- **Action Step:** Fr. Sceski will consult with the Diocese and with a police liaison to refine procedures

Prayer of the Faithful Addition (7:20):

- K Wiley inquired whether Deacons in training could be included in the prayer of the Faithful along with parish seminarians. Fr. Sceski favored this idea.
- **Action Step:** K Wiley will contact Fr. Arena to have this done.

Tax Receipts for charitable item donations (7:23):

- K Wiley inquired whether receipts could be issued when a person donates an item to the Church. (e.g. For the festival). Fr. Sceski had no opposition to this.
- **Action Step:** K Wiley will contact Finance Mgr Michelle Gutshall who will contact the diocese to determine how to make this a possibility.

Future Growth Presentation – Fr. Sceski (7:24):

- Fr. Sceski gave a powerpoint presentation to the council regarding capital improvement projects
- “The Centennial Project” is an endeavor which would allow our 'vibrant, active, and growing parish' to remain viable by satisfying the demands for office, meeting, social, and education space.
- Fr provided a thorough explanation on specific needs, visions for building, benefits, drawbacks, timetables, and expenditures.
- At this point it would be 1 project with 2 phases in order to best manage the diocesan and twp approval processes.
- Phase 1 would include a new school cafeteria and education space, a new parish social hall where the present cafeteria now stands, and the basement of the parish center being renovated for non-school related activities.
- Phase 2 would address the need for a change of the present school building; either renovation or new construction.
- Timetable for Phase 1 is Spring 2020 groundbreaking.
- Capital Campaign projections in the \$6-\$9 million range.

St. Lucy House – Fr. Sceski (8:11):

- The car port and porch of the St. Lucy House are in need of repair or removal.
- Fr. inquired to the council about thoughts of selling, fixing, or using the land for impervious space.
 - There was a consensus by the council that if there is no definite need for that building or ground space then selling it is a favorable option.

St. Joan of Arc School Updates – Sr. Eileen (8:23):

- Sister informed the council of a dozen successes the school has been experiencing this Fall

Closing Prayer offered by Fr. Sceski

Next Meeting:

- Tentatively scheduled **Tuesday, 1/30/2018 at 6:30PM**. Location TBD.