

St. Joan of Arc Pastoral Council
Meeting Minutes version 3
Prepared by Michael Milunic
7PM, Tuesday, May 17, 2016
SJA Library

Present: Bowman, P Milunic, M Mooney, P Phillippy, J Rupert, M Sheehan, D Willey, K Wright, C Yakstis, C Fr. Sceski Fr. Sahd Sr. Eileen Deacon Mortel Dr. Hasson	Absent: DeAngelis, T Deiling, B Horstman, A Neves, A Stickler, C
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Opening Prayer and Scripture Reflection by Fr. Sahd (7:00):

- Gospel for upcoming weekend was read and prayer was offered.

FY'17 Budget Presentation (7:06):

- Finance Council members Mark Rogers and Richard Barger presented the upcoming parish budget
 - Divided into 3 Sections
 - Financial Trend and Budget Summary
 - School Budget
 - Cost Center
- Explained notable changes from previous year's budget
- Question whether the budget can be modified over the course of the year.
 - Finance Council meets quarterly and they review monthly diocesan-produced reports regarding parish finances. Any needed adjustments to budget would be made clear after Christmas.
- Dr. Hasson noted that an anticipated increase in collections is aggressive. Suggested it would be helpful if parishioners were made aware of this expectation by the Pastor.
- Question: what % of parishioners contribute?
 - Numbers would be available from Parish office
- Diocese caps Parish contribution to the school at 27%
- Mr. Barger indicated the state of parish finances is sound.

Ministry Information Template (7:23):

- Pat Mooney shared a questionnaire which was distributed and used for the ministries within the Pastoral Care & Outreach Commission only (**see attached, 1 page**)
- The returned questionnaires contain standardized descriptions which are necessary to promote the various ministries
- The goal would be for the other 4 Commissions (once restarted) to utilize this template or something similar to this with the remaining parish ministries and have complete and updated information on the parish website available at a future date.
- Information is supplied on parish website <http://www.stjoanhershey.org/ministries-directory.html>
- A pamphlet with ministry information is offered to new parishioners, otherwise the information is only available on the web in order to maintain updated information

Growing into Christ, A New Approach (7:28):

- Deacon Mortel presented his vision for “Growing Into Christ” (GIC); a system for ministerial collaboration
- He believes it has potential and that a fresh approach is required for success
- Previous approach ineffective
 - GIC developed 6 years ago
 - Goal was to promote economic and spiritual growth in the parish
 - Within 1 year economic growth was established
 - There were 5 commissions to promote spiritual growth
 - This failed within 3 years
 - Leadership lost interest
- The implementation and the structure were the 2 factors which contributed to failure
- Commission chairs lacked clear direction or guidance. Chairs had no sense of a goal
- In Dec '15 the last viable commission was used as a model to help define the other 4 commissions
 - Deacon and others formed a template-based packet (**see attached, 5 pages**)
- A staff liaison had previously been assigned to each commission, however this role was never defined
- Deacon proposed that GIC be independent from Pastoral Council
- New GIC structure to promote “intercommunication and intracommunication” (**see attached, 1 page**)
 - 5 Commission chairs would be the engine that runs the GIC together. They would innovate the GIC.
 - The GIC commission chairs would communicate directly with the Pastor and also provide occasional updates to the pastoral council.
 - This vision is dependent upon 5 committed parishioners to undertake commission chairs
 - Discussion regarding Commission chairs
 - A particular role in the parish would not disqualify one from being a chair
 - To achieve success, rules would need to be developed regarding leadership terms
- Fr. Al encouraged immediate action to find the right people for the GIC.
- **Pastoral Council voted unanimously in favor of Deacon's vision for the new GIC structure. Pastor to collaborate with GIC stakeholders for selection of 5 commission chairs. GIC to begin by Fall.**

Closing Prayer offered by Fr. Sahd (8:07)

Pastoral Council given a tour of the old and new convents (8:10 – 8:30):

- Fr. Al lead a tour of the 2 buildings and described renovation opportunities for extensive office and meeting space.

Next Meeting:

- Tentatively scheduled Tuesday, 8/23. Location TBD.

Ministry Template

Name of Ministry

Associated Commission

Brief description of Ministry Purpose and Mission
(what is done, who is served)

Ministry Goals for 2016

Ministry Meeting Schedule or Regular events/programs
(when regular meetings are held and/or specific dates of events and programs)

Volunteers needed?

Contact Person, phone number, email

GROWING IN CHRIST
EVANGELIZATION & FAITH FORMATION

Objectives

- Bringing the Good News of Jesus Christ into every human situation
- Seeking to convert individuals/society using the divine power of the gospel

Ministries involved

- Evangelization: living our faith, natural family planning respect of life, cursillo, legion of Mary
- Faith formation: REP, RCIA, baptismal prep, bible study, marriage mentoring
- Mission: youth ministry, edge, young adult, SJA school

Common Thread

- Faith building

Mission Statement

We members of SJA commission on evangelization and faith formation, are determined to live the faith and help the faithful of all ages to grow in human and Christian maturity. We are prepared to provide skills needed for personal growth, experience of family life, relationship, public service and concern for the common good.

Biblical passage: Mt 28:19-20

GROWING INTO CHRIST

LITURGY & WORSHIP

Definition

- Rites in the celebration of the sacred mysteries of the Church
- Complex gestures and prayers that together form the mystery being celebrated

Purpose/Objective

To nourish and support us on our pilgrimage toward God

Ministries involved

- Liturgy: EMHC, lector, MC's, altar servers, St Michael guard, funeral sacristans, ushers and greeters
- Music: adult choir, cantor, resurrection choir, scholar cantorum, youth choir
- Worship: Eucharistic adoration, I thirst, caelorum

Common Thread: Praise, homage and thanksgiving to God

Mission Statement

We the members of SJA commission on liturgy and worship, are determined to observe and promote all rites and acts of religious devotions recommended by the Church to reflect the high priority occupied by God in our lives.

Biblical passage: Luke 22: 7-13

POP/Pastoral Care and Outreach Commission

Main Objective:

Bring together under one umbrella all ministries in the parish whose goal is to reach out to needy individuals physically and pastorally with the purpose of working together and help each other in carrying out the duties of the individual ministries.

Ministries Identified

- 1) Stephen ministry
- 2) Home care
- 3) Blood bank
- 4) Nursing
- 5) Food bank
- 6) Meals on wheels
- 7) Disability
- 8) St Vincent de Paul
- 9) Prayer shawl
- 10) Consolation/bereavement
- 11) Physical assistance

Proposed subgroups:

Under health: nursing, blood bank, home care

Under healing: consolation, bereavement Stephen ministry

Under ordinary needs: food bank, St Vincent de Paul, meals on wheels

Special needs: disability, physical assistance (POP), prayer shawl

CommonThread

Reaching out to the needy physically and pastorally is our motto

Mission Statement

We, members of POP/Pastoral Care and Outreach Commission believe in the equality of all people with regard to dignity, affirm that service to the human person is our priority, and resolve to serve our needy brothers and sisters within and outside of our parish, our community, our country and the world.

Our inspirational biblical passage:

Matthew 25: 33-36

GROWING INTO CHRIST

STEWARDSHIP

Objectives

- Learn to recognize our gifts and the manner in which we can share them with others in thanksgiving to God
- Acknowledge and manage carefully and responsibly what parishioners have entrusted to us.

Ministries involved

- Finances council, communication, development, scrip, money processors

Common thread

- Faith in action

Mission Statement: We, members of SJA stewardship and development commission, are resolved to incorporate stewardship and educational opportunities into every religious education program in the parish. We also strive to motivate the faithful to a greater love of God and neighbor.

Biblical Passage: Mt 25: 14-30
Mk 12: 38-44

GROWING IN CHRIST

COMMUNITY LIFE

Objectives

- To connect and promote interaction among parishioners in order to build Christian communities within the parish
- To develop programs to help others(adult and their families) enjoy the highest quality of life possible

Ministries involved

- Athletic, boys scout, girl scout, cub scout
- Areba, CCW, K of C, PTO, homeschooling, spring creek manor

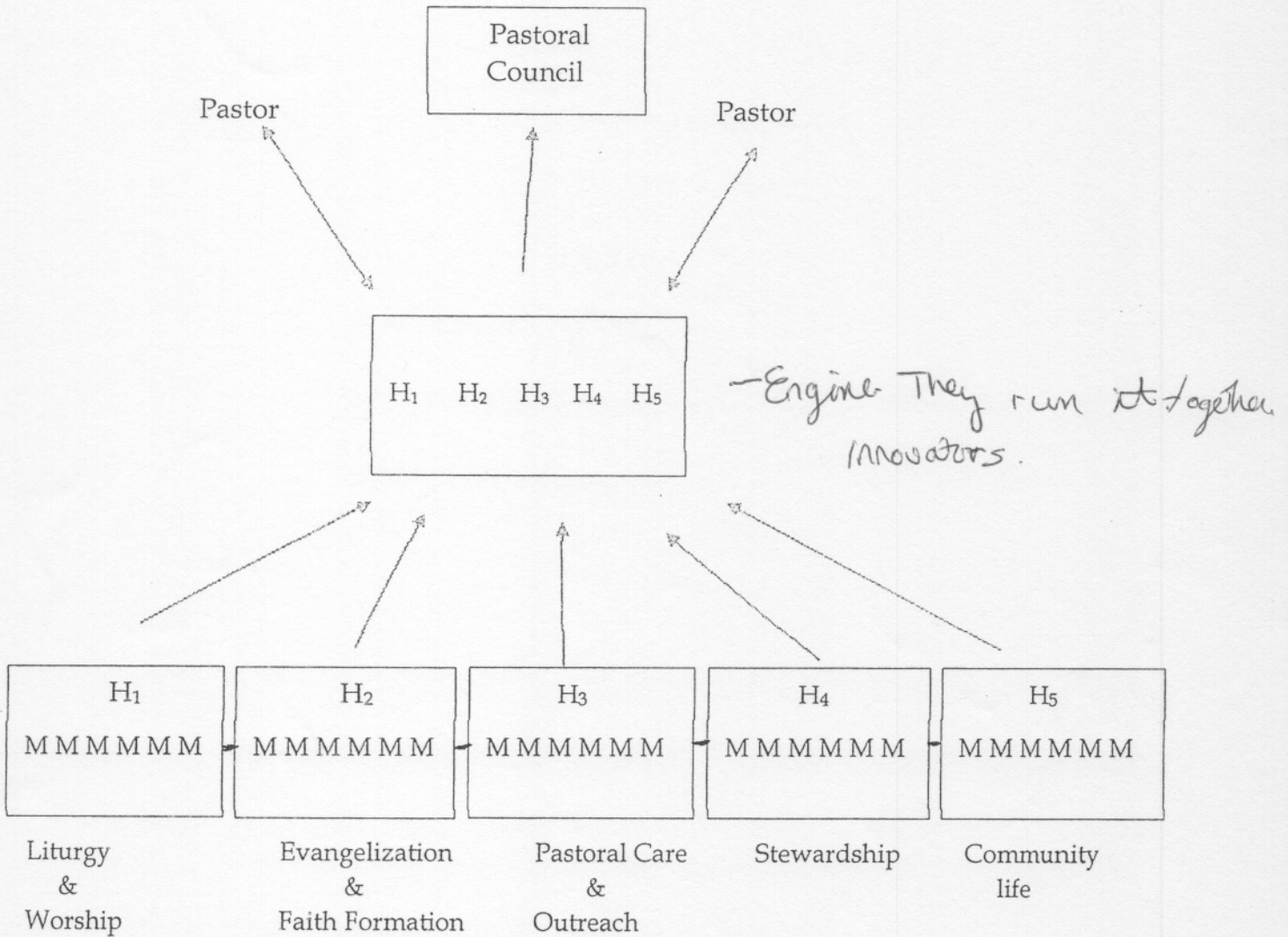
Common thread

- Responsiveness to the need of others

Mission Statement. We, members of SJA commission on Community Life, are determined to promote cultural, recreational and humanitarian opportunities for people of all ages and walks of life in the parish.

Biblical passage: Mt 18: 19-20

Growing into Christ



M: ministry
 H: commission chair