

St. Joan of Arc Pastoral Council

Meeting Minutes version 2

Prepared by Michael Milunic
7PM, Tuesday, May 23, 2017
Meeting Rooms A/B

Present: DeAngelis, T Milunic, M Phillippy, J Sheehan, D Stickler, C Willey, K Yakstis, C Cottonaro, J Foster Creswell, D Grutza, R Schupper, A Fr. Sceski Sr. Eileen	Absent: Deiling, B Wright, C Deacon Mortel Dr. Hasson
---	--

Opening Prayer offered by Fr. Sceski (7:00):

Introductions:

- All attendees formally introduced themselves to the group

Council terms:

- To achieve balanced membership numbers new member terms of 2 or 3 years will be determined by lot. It is allowable to take a gap year between terms. All current council members who originally had a 1 year term will have it extended by 1 year.

Construction Projects by Fr. Sceski (7:12):

Parish Center:

- Former convent to be known as Parish Center. Expected occupancy permit the week of June 9.
- 1st floor spaces: Chapel, Secretary offices, Priest offices, Kitchen, and 2 meetings rooms which can accommodate about 18 people.
- 2nd floor spaces: Private office space. Employees with physical needs will have a 1st floor office.
- Renovation for these 2 floors currently under budget.
- Vans in parking lot to be cleared for handicapped spots.
- Preschool will continue to take up the basement of the Parish Center until new classrooms are built.

School And Existing Parish Offices:

- Rooms A/B will become the 3 year old classroom and counseling offices.
- A group of Sister/School members/REP to investigate space issues.
- The existing parish offices will be designated as exclusive meeting spaces for the parish.
 - Anticipated that groups will be issued space to house their supplies.
 - The former Priest offices along the periphery of the main space will be meeting rooms.
 - The main space (where the parish secretary is presently stationed) is expected also to be meeting space. It is expected that meetings will be held in the peripheral offices as well in the main space concurrently.
- Cafeteria to become a parish social hall. A new school cafeteria will be built with extra classrooms. A wish list of space needs will be collected by Fall.

Building and Land Inquiries by J Cottonaro (7:22)

- What are the opportunities to use the St. Lucy house and the vacant parish lot?
- The St. Lucy house will remain parish meeting space for the time being.
- The vacant lot (corner Granada/Glen) is dedicated non-impervious green space.

Parish Survey by Fr. Sceski (7:24)

- Currently input has been obtained from the music director. The questionnaire needs to be thoughtfully compiled. Timeline for that is summer/fall.

Extra Handicapped Parking Status – Fr. Sceski (7:26)

- Derry Twp PD has not responded to inquiry making the west side of Glen Rd permanent handicapped parking.
- There has been no demonstrated need or request for a change to handicapped parking spaces by any parishioner outside of parish council.

Church Vestibule – Fr. Sceski

- Cabinets to be positioned in the vestibule which would declutter the area for children.
- A sign will be made which will suggest the space in the vestibule is a space that parents can use to calm their children.

Growing into Christ – J Phillippy

- The concept of commissions was explained to new pastoral council members.
- Pat Mooney was commended for her role in helping the Community Life commission grow.
- An update for the pastoral council regarding Community Life commission was distributed.

Stewardship and Development Commission update (7:40)

- Rick Barger, commission head, provided a written update on behalf of Finance Council
- Fr. Sceski's goal is to operate the Parish to achieve year end surpluses
- Despite deficits in previous years, the parish is tracking in the black.
- Diocesan reports indicate the Church side has a surplus
- Lenten appeal goal currently unmet.
- J. Cottonaro inquired about the liquidity of our the parish savings. The money is held in diocesan accounts but is guaranteed and can be withdrawn within a short time.

St Joan of Arc School Update – Sr. Eileen (7:48)

- 2017/18 enrollment: 335 expected
- Tuition is increasing by 6.5%
- Group discussion regarding the true cost of educating a student. Catholic tuition is established at \$4,111 for the first student. Non-Catholic tuition is established at \$5368 per the first student. The Parish provides annual subsidy. Holy Spirit families comprise the greater single source of non-St Joan of Arc families. Holy Spirit Parish in Palmyra pays a stipend to support the St. Joan elementary school. There are some students from other parishes. How to advertise the true value of the education and recognize the discount families enjoy?
- The school will be celebrating it's 90th anniversary with a Alumni reunion on 10/7/17. All are welcomed.
- Last year's STEM summer camp was successful. This year it will be expanded in duration.

Parish Festival by K Willey (7:58)

- Volunteers are needed. Sign up at festival website.

Next Meeting:

- Tentatively scheduled Monday, 8/28/17