

St. Joan of Arc Pastoral Council
Meeting Minutes version 2
Prepared by Michael Milunic
7PM, Tuesday, September 19, 2017
Rosello Room

Present: Creswell, D Deiling, B Grutza, R Milunic, M Phillippy, J Sheehan, D Stickler, C Willey, K Yakstis, C Fr. Sceski Fr. Arena Sr. Eileen	Absent: Wright, C Schupper, A Cottonaro, J
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Opening Prayer offered (7:00):

Parish Center Tour – Fr. Sceski:

- Fr. guided the pastoral council throughout the 1st and 2nd floors of the new Parish Center

Director of Music – Fr. Sceski (7:24):

- Currently seeking applicants for a new parish music director
- Seeking the position to be filled by Advent

Parish Manager – Fr. Sceski (7:25):

- Fr. is seeking to define the role of a replacement for former Parish Manager, Barb Hasson
 - Position to oversee the staff as well as have financial awareness
 - Would ensure day-to-day functions are completed
- Presently the facility needs and custodial needs are organized for the upcoming year
- B Deiling remarked that the future parish manager ought to fulfill as many duties as possible to allow the Clergy to engage more fully in their ministry
- The position will be advertised soon

Financial Update – Fr. Sceski (7:28):

- Rick Barger, commission head, issued a written update on behalf of Finance Council
- Parish is tracking in the black

Future Building Growth – Fr. Sceski (7:38):

- Two phased approach to upcoming capital improvements. This approach allows for 2 projects to be undertaken with only 1 approval process.
- Phase 1: New Social Hall/School Cafeteria
 - Aim to construct a dedicated Parish Social Hall by 2020
- Phase 2: Evaluate the school building to renovate or rebuild a new Education Center
 - Current school and REP enrollment stands at 810
- 9 person Development Committee has been established to determine the scope of the project
- A Building Committee will be established to be involved with the construction process
- There will be a showing of preliminary plans in November

Parish Survey – Fr. Sceski (7:44):

- Fr. has been made aware of a firm that conducts parish surveys. Fr. is interested in hiring that firm to conduct a possible survey.

Growing into Christ Commission Reports – K Willey (7:49):

- Martha Rupert issued a brief written update on behalf of the Pastoral Care & Outreach commission
- Pat Mooney issued a brief written update on behalf of the Community Life Commission
- Chair vacancies in Evangelization and Faith Formation Commission and in Spiritual Life Commission
- Fr. Sceski indicated a new Parish Manager could have involvement in the GIC Commissions

Parish Meeting Space – Fr. Sceski (7:55):

- The old Parish Offices will be available for meetings this Fall
- There is an understanding that while the St. Lucy house and former Parish Offices provide space, they are a stop gap measure as future construction ought to ensure parish needs are satisfied

St Joan of Arc School Update – Sr. Eileen (7:59):

- 2017/18 enrollment: 350
 - The gain in enrollment was mostly in Pre K as well as in K and spread throughout other grades.
- School Initiatives:
 - Use of Google Docs
 - Receiving STEM certification
 - Middle States teacher evaluation to occur
- Diocese will conduct biannual review of school this Fall
- 90th Anniversary of the school will be commemorated on October 8. Noon Mass followed by a reception in the School Cafeteria.
- 40 Days of Life
 - School wide program in the Fall which encourages prayer, penance, and sacrifice
 - This includes prayer service at the Church
- Fundraiser collections remain effective (Box Tops, Soup Labels, Giant Bonus Card)
- The state is requiring all schools to have a policy in place for 'lunch shaming'. The school is in a position to work with a child who's lunch is unfunded instead of shaming the children.

Inquiry regarding reception of The Precious Blood of Christ– M Milunic (8:14)

- At this time the logistics are not in play to offer The Precious Blood during Sunday Masses.
- There may be opportunity to offer Holy Communion under both forms at additional Masses

Inquiry regarding how our parish assists our Seminarians – J Phillippy (8:15)

- Fr. Arena has worked with the parish to encourage support. Some results include seminarians serving during Mass, offering intentions at Mass, praying for seminarians in the classrooms, student letters, postage stamp collections

Handicapped parking spaces have been added to Glen Road – Fr. Sceski

Bishop Gainer visit – Fr. Sceski

- New Parish Center and the new Convent will be blessed on November 19. The Bishop will celebrate Noon Mass. A reception is anticipated.

Closing Prayer offered by Fr. Sceski (8:21)

Next Meeting:

- Tentatively scheduled Tuesday, 11/21/17. Location TBD.